

**COLLEGE PLANNING COMMITTEE (CPC) MEETING MINUTES**  
**VENTURA COLLEGE**  
**Wednesday, September 27, 2017**  
**3:30 - 5:00 p.m.**  
**CCCR**  
**Approved 10/25 Mtg**

Voting Members							Non-Voting Members		
1	Faculty Co Chair	Lydia Morales	X	Classified – President	Pamela Yeagley	X	Administrator - President	David Keebler (Interim)	X
2	Faculty	Ryan Petitfils	X	Classified	Sarah Mossembekker	X	Administrator - Co chair Dean	Philip Briggs	X
3	Faculty	Marian Carrasco Nungaray	X	Classified	Jason Robinson	X	Administrator - VP	Kim Hoffmans	X
4	Faculty	Will Cowen		Classified	Sebastian Szczebiot	X	Administrator - VP	Damien Peña	X
5	Faculty	Patty Wendt	X	Student – ASVC, Vice President	Jessica Perez		Administrator - VP	Sue Royer (Interim)	X
6	Faculty	Eric Martinsen	X	Student – ASVC, Inter-Club Council President	Tatiana Juarez		Administrator - Asst. Dean	David Bransky	X
7	Faculty	Sandy Melton	X	Student – ASVC, Student Representative	Marleen Delgado		Administrator - Dean	Felicia Dueñas	
8	Faculty	Preston Pipal	X	Supervisor	Alma Rodriguez	X	Administrator - Dean	Tim Harrison	X
9	Faculty	Robert Lawson	X	Supervisor	Jeanine Day	X	Administrator - Dean	Dan Kumpf	
10	Faculty	David Young					Administrator - Dean	Gwendolyn Lewis-Huddleston	
							Administrator - Dean	Debbie Newcomb	
<b>Guests</b>							Administrator - Dean	Lynn Wright	
				Supervisor	Grant Jones	X	Title V - Velocidad	William Hart	
				Classified	Sharon Oxford	X			

Agenda Item	Discussion Notes	Action?
1. Public Comments	Meeting began at 3:49 pm. No public comments.	
2. Welcome and Introductions	There were some new people present. Introductions were made. Sharon announced that she was attending the meeting for Gwen.	
3. Approval of 9/27/2017 Agenda - <i>Action</i>		P. Yeagley moved to approve agenda. S.

		<p>Szczebiot seconded. P.Pipel abstained.</p> <p>Agenda approved.</p>
<p>4. Approval of 8/23/17 Minutes - <i>Action</i></p>	<p>D. Keebler had some changes for #9. P. Wendt had some changes for #6.</p> <p>Dave suggested that Felicia bring a recorder to the next meeting.</p>	<p>J. Day moved to approve minutes with corrections. T. Harrison seconded. 2 abstained-M. Carrasco-Nungaray and R. Petitfils.</p> <p>Minutes approved. Felicia will make the corrections as noted per P. Briggs and post to webpage.</p>
<p>5. Announcements:</p> <ul style="list-style-type: none"> <li>• College Planning Retreat, 9/29/17, Four Points Sheraton, 8:30 am - 4:00 pm</li> <li>• VP Program Review Presentations, 11/15/17, ASC-130, 4:15 pm - 5:00 pm</li> </ul>	<p>P. Briggs asked that the members of this committee attend the College Planning Retreat on the 29<sup>th</sup> and noted the importance of having more faculty present, especially for the topics that are going to be covered.</p> <p>P. Briggs quickly reviewed the timeline. He noted the 10/25 CPC meeting that will cover the first draft of the Strategic Implementation Plan for discussion and feedback</p>	
<p>6. Strategic Plan Timeline &amp; Task Force – <i>Action</i></p>	<p>1<sup>st</sup> handout distributed – 2017-2020 Strategic Implementation Plan Timeline</p> <p>P. Briggs asked for volunteers to be part of a small task force to put together a 1<sup>st</sup> draft of the Strategic Implementation Plan to be reviewed by the senates, associated students, and this committee for input.</p> <p>Expected workload and time will be to meet once per week for about an hour until draft is completed. Task force volunteers: E. Martensen, J. Day, L. Morales. P.Briggs call for a motion to approve the timeline.</p>	<p>Eric moved to approve timeline with the addition of one more round. P. Wendt seconded.</p> <p>Motion passes unanimously.</p>
<p>7. Facilities Master Plan Update – <i>Discussion</i></p>	<p>Facilities Master Plan, Draft 3 distributed.</p> <p>S. Royer reported on recent updates to the plan. She said that the goal of the plan is to make it an accessible and usable document. A document that can be referred to regularly as the college moves forward with all physical plans on the campus. Everything in the document was</p>	

	<p>gathered from the feedback present at a number of different forums. The different groups that were spoken to are listed in the document.</p> <p>S. Royer facilitated the discussion that followed. She asked that any further questions or suggestions be emailed to her and she will bring them to the FOG committee to include in the next draft.</p>	
<p>8. Technology Master Plan Update – <i>Discussion</i></p>	<p>G. Jones presented the Technology Master Plan on the screen and facilitated the discussion that followed. More focused was on placed on the whole refresh system because more and more classes are moving to include more technology and meeting those needs for the future will be a challenge moving forward.</p> <p>Please forward any questions or suggestions to G. Jones.</p>	
<p>9. Committee Reports</p> <ul style="list-style-type: none"> <li>a. Faculty Senate Lydia Morales</li> <li>b. Classified Senate Pamela Yeagley</li> <li>c. Budget Resource Committee Mark Pauley, Sue Royer</li> <li>d. Student Success Committee Damien Pena, Bea Herrera</li> <li>e. Student Learning Outcomes Advisory Andrea Horigan, Nathan Cole</li> <li>f. Accreditation Advisory Kim Hoffmans, Eric Martinsen</li> </ul>	<p>E. Martensen reported that the Accreditation Advisory will meet next Wednesday and develop a draft of the mid-term report and consider it at the next meeting so that it can get it out to the various groups on campus. It is due in March of next year. Watch for that at the Senate groups.</p> <p>L. Morales reported that the Academic Senate has been working at approving the District Strategic Plan. There are some revisions that were too vague. Academic Senate is looking at revising them. Faculty are taking a stance to ask the governor to not approve certain items at legislature level that affect faculty statewide. They don't have anything specific that they are working on at the moment. The committee representative approval process has been a challenge and are working to get it organized and under control. They are working to update the website as well. G. Jones offered L. Morales to speak with R. Lillie for assistance with Drupal and updating the website.</p> <p>P. Yeagley introduced a new Classified Senate Secretary, Sebastian Szczebiot, to the CS executive board. She talked about what the district offers through the Professional Support Network in terms of professional development and how to map the goals and plans on what has been outlined on the website, in addition to other developments.</p> <p>S. Royer reported good news regarding Mark Pauley being nominated as faculty co-chair for BRC. The first meeting of the year was about looking at the charge and goals. They have been mostly focused on balancing</p>	

	<p>the 18-19 budget. They would also like to see a rolling course class schedule.</p> <p>D. Peña, with big smile announced that he was super happy, because it took two hours and two minutes to unanimously approve the Integrated Plan. It is now up to the senates and ASVC to review and approve the plan for VC. He would like to be able to sign by Oct. 25<sup>th</sup>.</p> <p>P.Briggs reported that the SLOAG looked at the name, which didn't sound very appealing, and unanimously decided to change it to College Outcomes Group (COG) in order to be more inclusive of the service units. There was a concern that SLOAG did not do that. There was also a lot of discussion regarding the Review, Reflect and Reset phases for the next few years. The purpose is to streamline the process and to hopefully make it a more enjoyable task for faculty to complete and meet the state mandate requirement.</p>	
<p>10. Adjournment</p>	<p>Meeting ended @ 4: 57 pm</p> <p>Next Meeting: October 25, 2017</p>	