BASIC SKILLS ADVISORY GROUP, VENTURA COLLEGE

MEETING MINUTES

Monday, February 5, 2018, 3:45-4:45 p.m.

LRC 125

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| Attended | | | | |
| Steven Turner | Faculty |  | Lynn Wright | Administrator - Dean |
| Heather Aguailar (phone) | Faculty |  | Jenna Garcia | Faculty |
| Jack Bennett | Faculty |  | Erika Hurtado | Classified |
| Karen Harrison | Faculty |  | Erica Ruiz | Faculty |
| Eric Martinsen | Faculty |  |  |  |
| Lydia Morales | Faculty – President |  |  |  |
| Guest | | | | |
| Cynthia Salas | Classified |  | | |

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| Agenda Item | Discussion Notes |
| AB 705 Timeline: Where are we at and what do we need to do (Lynn and Jack) | -Read the timeline aloud  -STEM meeting on Feb. 23rd with AB705 committee  -English HS connection taking place 5-7pm,  Change the way we communicate with HS students,  self-placement, self-report GPA  -Karen expresses concern on social passes and self- placement of Language Learners, Eric says there are ways to measure how students move on, example: CSUN writing proficiency exam.  -Develop a rubric for Assessment and Counseling  -Question asked: What language would we use to guide our students to place in the highest level they can.  Break-Out Groups: Ideas of how we can implement new Assessment Placement successfully:  -Professional Development  what we need  who needs what.  -Jack, Jenna, Erika, Heather  Be sure to collaborate across campus discipline faculty,  councilors, FA EOPS, EAC  Making sure the information is out there (hearts &  minds)  -Lynn & Karen  Scenarios, what they are going to see and hear  (interpret it better)  -Lydia & Carlos  Questions to ask new incoming students & to better  place them.  -BSSOT Core to create a Professional Development for faculty  -Lynn wants to create to RFPs, we will collect and combine |
| BSI Budget & RFP Proposals (Lynn and Jack) | -Reading needs and supplemental needs  -Law on BS is constrictive on how we spend the money  -Goal is to not give any money back  -ESL launch noncredit & offer credit classes  -Bring back BootCamp  Build a STEM bootcamp  -Write up BSI Proposal for BEACH Tutors (Tutoring Center)  -Professional Learning-BS educate the entire campus  -Retreats, what their interests are, release time for English and math faculty to be in the TC & ESL (same as facilitator)  -Heather suggests a Faculty Academy concept, scaled down  -Real training moments, hire someone to come in  -Umbrella, sketching out a few things we do, focus on intake.  -Interested In: Reading all proposals |
| Feedback on AB 705 for Jacqui Irwin’s Office (Heather) | Vehicle for collecting ideas |
| Break-Out Session | -Tutoring Center  Heather Erika, Erica, Cynthia & Eric  -Math HS Outreach  Erica, Saliha, Eric, Jack  -Status of how AB705 is going  Jenna  -NC Certificates/Supplemental Support  Lyida (reassignment summer work groups  prerequisite)  -Textbook Lending Library  Jack (might propose)  -ESL  Lynn and Karen will work together  -Calculator lending library  Jack-Prestats, Calc  -Professional Development, have people go out and tell  people about AB705  Jack  -CAAP  Lynn  -English/Programs/Non Credit (completely free to students) software, online sites  Lynn  -Lending library books for ESL classes for students to take home.  Karen |
| Adjourned | 4:50pm |

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| **Next Meeting** |
| Monday, March 5, 2018 |