**VENTURA COLLEGE**

**Minutes of the Basic Skills Advisory Group**

**Date: Monday, January 30, 2017**

**Present: Heather Aguailar, Jack Bennett, Michael Callahan, Bill Hart, Erika Hurtado, Alex Kolesnik, Eric Martinsen, Lydia Morales, Victoria Nielsen, Cynthia Salas, Saliha Sha, Steve Turner, Lynn Wright**

**Absent: Jasmine Jacquez, Dan Kumpf, Victoria Lopez, Erica Ruiz**

**Recorder: Jack Bennett**

**Minutes:**

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| **Agenda Item** | **Summary of Discussion** | **Action (If Required)** | **Completion Timeline** | **Assigned to:** |
| Approval of Minutes | Minutes for the Monday, December 5, 2016 Meeting to be approved at the Monday, February 6, 2017 meeting |  |  |  |
| Public Comments | Eric shared positive data about VC English placement and pathways and how they have helped to close equity gaps and improve success rates.  It was mentioned that we need to figure out the use of multiple measures with the upcoming common assessment. It was suggested that some of the best measures to use are a student’s overall high school G.P.A., the last math course taken and the grade received.  Alex mentioned that it would be good to send a group to the next Common Assessment Implementation Workshop.  Saliha shared data on the math boot camp. Students who placed into math V01 by the assessment exam went through a boot camp over summer and were enrolled in math V03, one level higher than they placed. The overall success rate for these students was 47%. It was noted that in the traditional route of Math V01 to Math V03, the success rates hover around 25% for passing both classes. | None |  |  |
| Announcements and Information Items | 1. Alex reported out on the new funding formula for BSI 2.0. Approximately 50% of the funding is tied to performance and the other 50% is tied to other factors. It was mentioned that the due date for the integrated plan is December 1st. This is a 2 year plan for 2017-2019, with a budget for one year at a time. It was suggested by Lynn that we should develop a task force to look into how to maximize our funding. 2. Eric and Heather reported out on their work with the BSSOT grant. Heather is working with Santa Paula high school talking about dual enrollment and comparing curriculum. They are working on creating a bridge model between the high schools’ courses and our English V02 class. They are continuing work on the “Learning Resource Center’s Kiosk” where students will have a one stop kiosk to find where they need to go for any assistance they may need. Heather mentioned that in the future, Santa Paula High School would like to begin to connect up curriculum with the math department. Jack and Saliha spoke about their work with the BSSOT grant. They mentioned they have created streamlined flowcharts, in conjunction with a team from the counseling department, which illustrates the accelerated pathways (STEM and non-STEM) students can take to get through transfer level math courses. They will present the flow charts at the counseling department meeting in February. They also mentioned that a prestats textbook search committee has been formed to search for an appropriate textbook for our prestats pathways course. They mentioned that they have begun work on the high school connections dinner, the professional development “lecture series” for math faculty, and the trip to visit a few schools that have had great success with the pathways courses. |  |  |  |
| Discussion Items | 1. Lynn mentioned that Title V money is going and we need to look at funding our tutoring and PALS programs. 2. Lynn mentioned that we needed to renew our ESL software site license. Also, instructors should tie in use of the software with assignments so that we are getting good use from the software. 3. It was mentioned that at our February 6th meeting, we would need to brainstorm ideas for the RFP for the Student Success Committee. We need to write down and identify what we do as an advisory group and where we need funding. |  |  |  |
| Professional Development Opportunities | Lynn mentioned the following professional development activities.   1. Habits of Mind for FYE (3CSN), Feb. 24, Cerritos College 2. NADE, March 2-4, Oklahoma City 3. Instructional Design & Innovation Institute (ASCCC), Mar. 17-18, Riverside 4. Habits of Mind for Developmental Math (3CSN), Mar. 24, Cerritos College 5. Tutor Expo (3CSN), Mar. 31-Apr.1, Pasadena City College 6. Curriculum & Noncredit Regional Meeting (ASCCC), Apr. 1, Crafton Hills College 7. Habits of Mind for Service Learning (3CSN), Apr. 28, Cerritos College 8. Noncredit Summit, May 4-5, Sacramento (Rancho Cordova) |  |  |  |