

Academic Senate's primary function is to make recommendations with respect to academic and professional matters specifically the following policy development and implementation matters:

1. Curriculum, including establishing prerequisites
  2. Degree & Certificate Requirements
  3. Grading Policies
  4. Educational Program Development
  5. Standards & Policies regarding Student Preparation and Success
  6. College governance structures, as related to faculty roles
  7. Faculty roles and involvement in accreditation process
  8. Policies for faculty professional development activities
  9. Processes for program review
  10. Processes for institutional planning and budget development
- ❖ Other academic and professional matters as mutually agreed upon.

# Ventura College Academic Senate

**Lydia Morales ( President)**  
 Email: [lmattews@vcccd.edu](mailto:lmattews@vcccd.edu)  
 Phone: 805 289 6296

**Dan Clark (Vice President)**  
 Email: [dclark@vcccd.edu](mailto:dclark@vcccd.edu)  
 Phone: 805 289 6368

**Colleen Coffey (Secretary)**  
 Email: [ccoffey@vcccd.edu](mailto:ccoffey@vcccd.edu)  
 Phone: (805) 289-6194

**Andrea Horigan (Treasurer)**  
 Email: [ahorigan@vcccd.edu](mailto:ahorigan@vcccd.edu)  
 Phone: (805) 289-6196

**Ventura College Academic Senate  
 Agenda  
 Thursday, October 3<sup>rd</sup>, 2019  
 3:30-5:00  
 Multidiscipline Center West (MCW – 312)**

<b>VENTURA COLLEGE ACADEMIC SENATE MEMBERS</b>					
Constituency	Representative	Attended	Constituency	Representative	Attended
PRESIDENT	Lydia Morales (Acting)	<b>X</b>	SECRETARY	Colleen Coffey	<b>X</b>
VICE PRESIDENT	Dan Clark (Acting)	<b>X</b>	TREASURER	Andrea Horigan	<b>X</b>
CURRICULUM REP	Michael Bowen	<b>X</b>			
MATH & ENGLISH (4 FACULTY)	(NAME)		STUDENT SERVICES (4 FACULTY REPS)	(NAME)	
	Jaclyn Walker	<b>X</b>		Paula Munoz	<b>X</b>

REPS)	Chris Frederick	<b>X</b>		Gema Espinoza Sanchez	<b>X</b>
	Gabe Arquilevich	<b>X</b>		Yia Vang	<b>X</b>
HEALTH, KINESIOLOGY, ATHLETICS, & PERFORMING ARTS (3 FACULTY REPS)	Nathan Cole		BEHAVIORAL & SOC. SCI, LEARNING RESOURCES (3 FACULTY REPS)	Ron Mules	<b>X</b>
	Mary McDonough	<b>X</b>		Michael Ward	<b>X</b>
	Bill Hendricks				
	(NAME)				
SCIENCE (3 FACULTY REPS)	Erin Brocker	<b>X</b>	CAREER EDUCATION II (1 FACULTY REPS)	(NAME)	
	Cari Lange /Marta de Jesus	<b>X</b> <b>(MDJ)</b>			
	Preston Pipal	<b>X</b>			
CAREER EDUCATION I (3 FACULTY REPS)	Rachel Johnson	<b>X</b>	SELF-NOMINATED AT- LARGE PART-TIME FACULTY REPRESENTATIVE	(NAME)	
	Lazaro Salinas	<b>X</b>			
	Deanna Hall	<b>X</b>			

Agenda Item	Discussion Notes	Action?
I. Call to Order	At 3:31pm.	
II. Public Comments	Not recorded.	
III. Acknowledgement of Guests:	Sumita Lall (English); Kammy Algeirs (Biology); ROBERT RODRIGUEZ (LULAC); Jacan Stone (LULAC); Courtney Carlos (LULAC); Jazmin Cosio (ASVC); Greg Cooper (Photography)	
IV. Action Items : a. Approval of 9/19/19 minutes b. Approval of senate goals c. Convert Career Education 1 vacant position on SSC to at large position for the rest of AY19-20 d. Approval of Faculty Professional Development Chairs	a. Motion by MB, 2 <sup>nd</sup> by PP. Discussion: None. ___ approve--1 opposed—3 abstentions. b. Motion to approve goals by PP; 2 <sup>nd</sup> by AH. Discussion—JW: We need to be going by the Senate handbook (from ASCCC). This is online too—LM will send senators a link. JW would like this to be added to goal #1. PM wants	

to add #6: Being able to look at budgets. And #7: Senate have a more active role in program development. Change #5 to eliminate “Explore ways to” and start with “Increase.” Vote: unanimous with 1 abstention.

- c. Motion to convert Career Ed 1 to at large (just for rest of this year) by JW; 2<sup>nd</sup> by AH. Discussion: Question about what role SSC plays in approval of hiring. LM clarifies: the answer is none. Vote: \_\_\_ approve--1 opposed—1 abstention.
- d. Motion to approve PD chairs: KA and CC will share the chairship by PP; 2<sup>nd</sup> by JW. Discussion: Proposal has been to split .4 among 4 individuals (2 co-chairs, 1 diversity, and 1 faculty academy). Vote: unanimous.

V. Informational Items:

- a. AFT Update (Michael Ward)
- b. Kim Hoffmans PD (Time Certain 3:30)
- c. Faculty Staffing Priorities Committee
- d. AB 1725

a. AFT update: Michael Ward gave this update.

b. Dr. Hoffmans: Question re: department budgets. These should be easily obtained. She will communicate to deans and supervisors that these need to be shared. If they are not, please bring that to her attention. There is a need also to get the key to the coding so people can read budgets. Question re: categorical funding (i.e. SEA \$). She has asked Cathy to go over this in detail at her BRC meeting. Question re: roll-out of the Starfish system. This is a communication tool for students. Gives a way for faculty to give referrals to tutoring, financial aid, etc. AH was at District DE meeting and there was discussion re: linking Starfish to Canvas. This is first Dr. Hoffmans (and others) has heard of this. Lots of issues here that need to be ironed out. Another concern about the “canned verbage” that comes out of Starfish when it generates an email to students. Wondering if faculty have the ability to customize messages? Short discussion re: Equity Plan. SSC has been charged with re-doing this and it will be coming back through the participatory governance process.

	<ul style="list-style-type: none"> <li>c. FSPC: LM updates senators about this committee. We will need to find people to fill this. Let her know if anyone is interested in serving.</li> <li>d. AB 1725: Re: strengthening faculty voice. JW emphasizes that senators should use the ASCCC handbook to guide them.</li> </ul>	
<p>VI. Discussion Items:</p> <ul style="list-style-type: none"> <li>a. Faculty Professional Development Committee</li> <li>b. Draft of Charge of (PDCC) Professional Development Committee Council</li> <li>c. Vote of no confidence in Chancellor Gillespie</li> <li>d. Faculty Professional Development Committee Budget</li> <li>e. AP 7120-B and C: Recruitment and Hiring – College Presidents and Academic Administrators</li> <li>f. Participatory Governance Handbook</li> </ul>	<ul style="list-style-type: none"> <li>a. FPDC: Proposal from last meeting was to break down the .4 by .2/.1/.1. LM updates senators re: her meetings with Dr. Hoffmans on this subject; to wit: faculty are requesting .5 for this and Dr. Hoffmans has .4 allotted. Senators discuss release time for this is being allotted (or not) and the seeming unwillingness of administration to fairly compensate faculty for their work. Concern about the transparency and consistency of funding release times. Request for written report re: release time for PD (and other committees) for the last x/years. After senators have an opportunity to study this material, we can ask Dr. Hoffmans back to field questions that may arise.</li> <li>b. PDCC Charge: This is college-wide PD coordinating council. Discussion with Dr. Hoffmans was to budget \$7,500/\$7,500/\$15,000 (i.e. coordinating council gets bulk of \$). Question re: funding. This comes from SEA budget. Senate’s suggestion is to split 1/3. Request that this move to action next meeting because PD is already working.</li> <li>c. Vote: Senators discuss. LM asks: What are we hoping to accomplish? Why are we doing this? Reply: Withholding of funding from DAC to college/divisions. Reply: Any info specific to VC should be taken out. Reply: We should focus resolution on the now, not what might have occurred in the past. Reply: We should have all 3 colleges on board with this. Senators need to discuss this broadly with their</li> </ul>	

	constituents.	
VII. President's Report: (time certain 4:50)	<i>Submitted in writing.</i>	
VIII. Senate Subcommittees/Task Forces/Work Groups Reports: <ul style="list-style-type: none"> <li>a. Curriculum Committee (Michael)</li> <li>b. Guided Pathways (Coleen)</li> <li>c. CTE liaison report (Deanna Hall)</li> <li>d. Treasurer's Report (Andrea)</li> <li>e. OER Report(Andrea)</li> <li>f. DE (Dan)</li> </ul>	<i>Submitted in writing.</i>	
IX. Announcements for the Good of the Order: <ul style="list-style-type: none"> <li>a) Oct. 14-17 is Undocumented Student Week of Action (statewide)</li> <li>b) Upcoming ASCCC Events: <ul style="list-style-type: none"> <li><input type="checkbox"/> October 9, Guided Pathways Webinar - Sustaining Guided Pathways through Governance Processes that Work</li> <li><input type="checkbox"/> October 12, Area C Meeting</li> <li><input type="checkbox"/> October 23, Guided Pathways Webinar - Bridging the Gap Between Instruction and Student Services</li> <li><input type="checkbox"/> October 25, Fall Guided Pathways Regional Meeting South</li> <li><input type="checkbox"/> October 26, Open Educational Resources Initiative In-Person Event - Southern CA</li> <li><input type="checkbox"/> November 1, Fall Guided Pathways Regional Meeting South</li> <li><input type="checkbox"/> November 2, Fall Curriculum Regional Meeting – South</li> <li><input type="checkbox"/> November 6, Guided Pathways Webinar -</li> </ul> </li> </ul>		

<p>Keeping it Moving: We've Finished Sorting, Now What Do We Do?</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> November 7, to November 9, 2019 Fall Plenary Session</li> <li><input type="checkbox"/> November 20, Guided Pathways Webinar - Creating a Program Review that Implements Guided Pathways and Works for Student Service Programs</li> <li><input type="checkbox"/> November 22, Fall Guided Pathways Regional Meeting South</li> <li><input type="checkbox"/> December 4, Guided Pathways Webinar - Ensuring Learning (Pillar 4) by Understanding Transfer and Careers Details can be found at <a href="https://asccc.org/calendar/list/events">https://asccc.org/calendar/list/events</a></li> </ul>		
<p>X. Requests for Future Agenda Items:</p> <p style="padding-left: 20px;">a.</p>	<p><i>See notes above.</i></p>	
<p>XI. Adjournment</p>	<p>At 5:03pm</p>	