**VENTURA COLLEGE**

**Student Learning Outcomes Committee**

**Tuesday, November 11, 2014**

**3:00-4:30pm**

**MCW-312**

**Present:** William Hart, Debbie Newcomb, Andrea Horigan, Jack Bennett, Claudia Peter, Maureen Jacobs, Jaclyn Walker, Ty Gardner, Jenchi Wu, Jeff Wood, Ayanna Gaines

**Recorder:** William Hart

| **Agenda Item** | **Summary of Discussion** | **Action Due  & by Whom** |
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| 1. Call to Order |  |  |
| 1. Selection of minutes recorder | William Hart |  |
| 1. Public Comments | None |  |
| 1. Announcements/Information Items | | |
| 1. SLO division updates from committee members | * Disaggregated data question from math * Debbie- ACCJC doesn’t have a response but they will address it in next newsletter * Andrea- We will address in some manner * We do not want students to be identified * Perhaps sampling of classes could be done |  |
| 1. Update from Curriculum Committee on SLOs & Curricunet | * SLOs from TracDat can be cut & pasted into Currricunet-a quicker response will be coming, data must be changed in four places |  |
| 1. Revised Embedded Findings & Changes in form in TracDat | * Most items now have a drag down menu   + Data must be disaggregated by modality which must match Curricunet   + Easier to pull reports (self-reports for accreditation)   + Steps have been taken to make it easier to identify qualitative & quantitative data |  |
| 1. Dates for TracDat help & “Bring Your Data Days” | Data Days will take place in the faculty offices by request or drop in. Andrea and Debbie are available:   * 11-17-14 2:30pm-4pm * 11-19-14 1pm-3pm * 11-26-14 1pm-3pm * 12-1-14 1pm-3pm * 12-10 1pm-3pm   “Bring Your Data Days” in the LRC BEACH:   * 12-12 9am-12pm * 12-15 1pm-3pm |  |
| 1. Old Business | | |
| 1. Quality Assurance Project | * Report will be presented in January and everyone will have a small part | Claudia Peter  Debbie Newcomb  12/9/2014 |
| 1. SLO Committee Goal 4- Discussion of statement: “Facilitate collaborative participation of staff, faculty, and administration in date collection, reporting of results & subsequent actions to meet SLO outcomes in our accreditation self- study report.” | * Debbie & Claudia to combine goal 4 with goal 2, perhaps using a rubric to document. Product to be presented at the next meeting. |  |
| 1. Date for ISLO forum in Spring | * St. Patrick’s Day which is March 17th, 2014 at 3pm-4:30pm |  |
| 1. New Business | | |
| 1. Approach to planning forum & SLO awards (subcommittee) | * Andrea Horigan, William Hart, Jacklyn Walker, Jenchi Wu, Rachel Marchioni | Meet by 12/9/2014 |
| 1. Plan approach for ISLO #5 | * Subcommittee needs to have athletics involved * Identify involved departments & bring to next meeting | Ty Gardner  12/9/2014 |
| 1. Action Items | | |
| 1. Approval of Minutes (October 14, 2014) | * Jenchi Wu seconds and three abstentions from Jack Bennett, Debbie Newcomb, and Andrea Horigan | Rachel Marchioni will transfer minutes into minute template for next meeting |
| Handouts |  |  |

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| * Agenda * Minutes from October 14, 2014 * SLO Committee Goals * SLO Assessment Findings-Embedded Form * Trac-Dat Update- Closing the Loop |