Section A - Enrollment and Demographics

Examine the enrollment and demographic data in Section A of the datasheet.

1. Is your program's enrollment increasing, decreasing, or remaining constant?
   Increasing

2. Describe the reason(s) for the trend in your program's enrollment (600 characters max).

   > The art department has been able to schedule more of the classes that had been cut from the schedule during the economic down turn. Caps were raised in some art appreciation classes.

3. Are the demographics of students in your program similar to those of the College, as a whole?
   Yes

4. If no, please describe why they differ (600 characters max).

5. Are you able to increase your program's enrollment and/or enroll more students from underrepresented groups?
   No

   If yes, please create an initiative in Section H that describes how your program will do this, and what resources, if any, are necessary to achieve it.

6. If no, please describe why your program is unable to do this. (600 characters max).

"Under represented groups" are substantially represented in the art department already.

Section B - Course Success Rate

Examine your program's course success rate data in Section B of the datasheet. To satisfy an accreditation requirement, the College has set a standard of 66.7% for the course success rate that all programs are expected to meet.

1. Was your program's course success rate in 2014 higher than the college standard of 66.7%?
   Yes
2. Was your program's course success rate in 2014 higher than the overall college success rate?
   Yes
3. Is your program's course success rate increasing, decreasing, or remaining constant?
   Remaining Constant
4. Are there gaps between demographic groups (ethnicity, gender) in your program's course success rate?
   Yes
5. Briefly describe the reason(s) for the trend in your program's course success rate, and for any gaps between demographic groups (600 characters max).

Our demographic breakdown and rate of success within those groups are consistant with the college rates.

6. Are you able to increase your program's course success rate and/or close gaps between demographic groups?
   No

   If yes, please create an initiative in Section H that describes how your program will do this, and what resources, if any, are necessary to achieve it.

7. If no, why not? (600 characters max)

> The success rates of different demographic groups are consistant will the success rates of the college as a whole. The success rate of all groups are typically higher in art and photography classes than they are for lecture classes.

Section C - Productivity

Examine your program's productivity data in Section C of the datasheet. The college has set an overall productivity standard of 525.

1. Was your program's productivity in 2014 higher, lower, or equal to the overall college standard of 525?
    Higher
2. Is your program's productivity increasing, decreasing, or remaining constant?
    Remaining Constant
3. Is your program's course fill rate increasing, decreasing, or remaining constant?
    Remaining Constant
4. Briefly describe the reasons for the trends in your program's productivity and course fill rate (600 characters max).

> Our studio classes have a necessary cap of 25 students. As a program overall we are able to achieve or surpass the 525 standard but it is unreasonable to have expectations for our productivity increasing in studio classes.

5. Are you able to increase your productivity and/or course fill rate?
    Yes

    If yes, please create an initiative in Section H that describes how your program will do this, and what resources, if any, are necessary to achieve it.

6. If no, why not? (600 characters max)

> Our art and photography classes maintain a necessary enrollment cap of 25 students. Most of our classes have a good fill rate. If we offered a degree in digital art those classes would achieve a higher fill rate. We are now waiting for the state to create a TMC in digital art.

Section D - Degrees and Certificates Awarded

1. Does your program offer a degree or certificate of achievement?
   Yes

   If yes, please examine the degree and certificate data on Section D of the datasheet and answer the questions below. If no, skip to Section E.
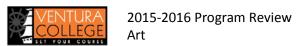
   To satisfy an accreditation requirement, the college has set a standard to award a minimum of 1,178 degrees and certificates each year.

2. Briefly describe the trend in the number of degrees and certificates that your program has awarded over the last five years (600 characters max).

> In 2010 we awarded three degrees and certificates. In 2014 33 were awarded.

   Programs that have awarded fewer than 15 degrees and certificates over the past five years may be placed on possible discontinuance.
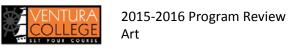
3. Has your program awarded fewer than 15 total degrees and certificates over the past five years?
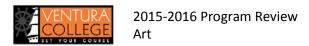   No

4. If yes, please describe the reason(s) why your program has awarded fewer than 15 total degrees and certificates (600 characters max). Also please create an initiative in Section H that describes how your program will increase the number of degrees/certificates awarded, and what resources, if any, are necessary to achieve it.

5. Are there gaps between demographic groups (ethnicity, gender) in your program's awarding of degrees and certificates?
No

6. If yes, please describe the reasons for any gaps between demographic groups (600 characters max).

Hispanic students are receiving awards at the highest rate of all groups`. More women than men are achiving awards.

7. Are you able to increase the number of degrees/certificates that your program awards each year and/or close any gaps between demographic groups?
Yes

If yes, please create an initiative in Section H that describes how your program will do this, and what resources, if any, are necessary to achieve it.

8. If no, why not? (600 characters max)

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Section E - Student Learning Outcomes

1. Are there any courses your program offers that have never been assessed?
   No
2. If yes, why haven't they been assessed? (600 characters max)

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3. What percentage of your program's courses have assessed at least half of their SLO's?
   100%
4. Have you made any changes to courses based on the results of SLO assessment?
   No
5. If yes, briefly describe the changes were made and the impact they had on student learning.
   (600 characters max).

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6. How many courses have assessed SLO's, implemented a change, and then re-assessed the SLO's (i.e. "closed the loop")?

   51 Courses

7. How closely have you adhered to your SLO rotational plan?

   Mostly

8. Did anything impede your ability to adhere to your SLO rotational plan? (600 characters max)

   Certain classes were cancelled disrupting the cycle.

9. How does your program facilitate the achievement of the college's institutional learning outcomes? (600 characters max)

   We asseess ISLOs at the same time we assess CSLOs.

10. How many department/program meetings have you held in the previous year in which SLO's have been discussed?

    4

11. Are you able to improve the student learning outcomes for your program (i.e. number of SLO's assessed, adherence to rotational plan, student SLO attainment, etc.)?

    No

    If yes, please create an initiative in Section H that describes how your program will do this, and what resources, if any, are necessary to achieve it.

12. If no, why not? (600 characters max)

> Students in art studio achieve outcomes at such a high rate that faculty have agreed to keep doing what we do and not make any changes. Lead faculty regularly discuss the ongoing outcomes in their classes and share assignments that achieve good results.

Section F - Budget

1. Have there been any significant changes in your program's budget over the past 3 years?
   Yes

2. How have these changes impacted student learning? (600 characters max)

> Updating equipment has allowed our students to continue to achieve success at a high rate.

Section G - Previous Year Initiatives

Program	Funding Category	Initiative ID	Initiative Title	Initiative Description	Cost	Grants/ Categorical	College Funds	Program Priority	Division Priority	Committee Priority	College Priority	Funded	Status	Outcome
Art History	Faculty	AH1306	Full Time Art Historian	A tenure track Art History instructor to meet the demands of the department.	120,000		120,000	H	H	M		No	Ongoing	This initiative will be a priority for the third year.
Art	Computer	Art 1404 and Art 1501continued.	Digital Lab/ 10 Mac Book Pro Computers/ Graphic Pads and Printers, and 1502 10 Dell PC computers, and 5 additional Mac Book Pros to complete a 25 seat lab for full class use. Adding the PC will provide students with the ability to be cross	Last two years we asked for 10 Mac Book Pros and Graphic Pads to support Digital art needs in our Digital Arts and Photography area. We did not receive this requested material. This year our need has grown greater we need15 computers and pads to create a full use lab in our	64,000		40,000	R	R	H		Yes	Ongoing	Once we get the equipment our MAC-205 lab will be updated.Our photgraphy classroom will function efficiently.

			platform. Also need 5 Mac Book Pros in MAC 205 digital Lab to complete a 30 seat class. Need graphic pads to accompany each.	25 seat Photography area (we currently only have 10 to share.) We also need 5 computers and pads to complete the MAC 205 lab which currently only supports 25 students. We also need a lock lap top storage container to prevent theft. All together this is a cost of 64,000. $2,300 per mac computer and pad x 10, plus 10 Dell PC computers @2,000 with pads, 20 pads at 500 each, and a locking storage container which is approximatel y $11,000.										

Art	Computer	Art 1501	MAC 205 Digital Lab replacement costs	This year when we moved the Digital Computer Lab to MAC 205 we were advised by IT that it was time to replace all 25 computers in this class room. This is a mix of PC and MAC computers. Each computer has a graphic Wacom style Pad for operation as well. Total costs for replacing lab. $2000 per computer, $500 per graphic Wacom tablet pads, total $2500 x 25 stations = 62,500	62,500		33,300	R	R	H		Yes	Ongoing	
Art	Computer	Art 1509	IPADS for 6 full time arts faculty	IPADS have been shown to increase	9,850		9,850	L	L	L		No	Ongoing	

				faculty ability to support students in the classroom. We would like to utilize these to improve our interaction with students and support student success. $379.00 each x 6 faculty plus shipping and handling + approximatel y $2,000											
Art	Computer	Art 1509	Software licenses for faculty to use Adobe products at home for designing courses and grading student digital work	Current licenses do not allow faculty to load Adobe products on computers they use outside of campus, however this is needed to stay current on the software. Approx 600 per faculty	3,600		3,600	L	L	L		Yes	Completed	Licencing is required to have a digital presense on campus.

				member up to 6 faculty, total $3,600										
Art	Equipment	Art 1502	3-D Art Equipment	To insure continued student success in our ceramics, sculpture and 3-D Design classes and to be handicap accessible. We need one Amaco No. 16 handicap accessible wheel @ $2478.88, and 12 Brent Model CXC Pottery Wheels @$1276.88 ea. (all has been funded except for the two pottery wheels)Teaching tool to project demonstrations onto a screen, $199.00. Dewalt Angle Grinder, $196.00, two	19,400		19,400	R	H	H		Yes	Ongoing	Better serve students.

				Dewalt small angle grinders @ $95.00 ea., four Dewalt cordless drills @216.91 ea. and a Dewalt ¼ in. circular saw @$151.51. 2 portable fans for Life Drawing models comfort @ 45.00 each. total										
Art	Equipment	Art 1504 and 1305	Painting classroom carts, and drawing horses, also curtains for sound reduction in ceramic lab	Drawing horses are bench table combinations used specifically in drawing classes. The ones we have are now unstable and risk safety hazards. We need these replaced for student safety and success needs. This is required to perform our class	3,500		3,500	M	H	H		Yes	Completed	

				responsibilities. Each horse is approx. $370 each. We need 15 now, total cost $5,550, we need to replace painting room taborets the current ones no longer roll and are a safety hazard. We also need stools to replace broken stools in the painting and ceramic areas. Total costs of carts and stools $3,500. We also need to purchase sound reduction curtains for the temporary ceramic and sculpture lab space that we will use for two years.											

				Currently the open space is disrupting student learning as classes are taught side by side without any sound barriers. Cost approximately $850.00										
Art	Equipment	Art 1505	Skeleton for Life Drawing class	Current skeleton is damaged from many years of use.(Has been funded)Students will benefit from fully intact skeleton. $2,500	2,500		2,500	M	H	H		Yes	Completed	Students have full skeletons to work with.
Art	Equipment	Art 1506	Furniture for posing skeletons and models.	Furniture that allows for more variety of posing the skeleton will help protect the skeleton and provide students with more skill development. Cost approximately $500.00	500		500	L	H	H		Yes	Completed	More interested and natural poses are possible.

Art	Equipment	Art 1304	2 Cameras for Photography not granted last year and now suffering with another year of not being equipped.	Camera's are a critical part of a photography program. We have been operating with an insufficient supply and it takes a toll on our student success.	19,495		19,495	H	M	M		No	Ongoing	
Art	Equipment	Art 1508	Storage supplies for art supplies to better organize classrooms	Storage containers for organization of classrooms	500		500	M	M	M		No	Ongoing	
Art	Equipment	Art 1507	Spools to support canvas and paper	(This has been funded)We purchase paper and canvas in bulk. Having spools to support this will protect the paper and canvas to avoid waste and accurate measurement . Cost $300.00	300		300	L	M	M		Yes	Completed	
Art	Equipment	Art 1508	Hard drives for Art and Photography instructors	Having external hard drives for our Digital Arts	2,000		2,000	L	L	L		No	Ongoing	

				and Photography instructors as well as all arts instructors documenting student work will assure we maintain student work and examples of student development. Cost, $1,800.00 for entire 6 full time faculty to have external hard drives.									
Art	General Fund	ART 1305	Budget for Art Galleries	Gallery needs operation funds to bring in guests artists, pay for mailing art, advertisement of shows, gallery openings, and gallery sitters so we can keep the doors open for students and community.	5,000		5,000	H	H	H		Yes	Ongoing	
Art	General	Art 1501	Budget for	As the need				M	M	M		Yes	Ongoing	

Fund		Facilitation Stipend for equivalent of .05 fte to oversee digital art lab, software, hardware, supplies. Similar to Photography Wet Lab facilitation coverage.	to teach technology to art students continues to increase we see a growing demand for the maintenance and overseeing of our Digital Lab and Printing Center. At this point our main Digital Arts Instructor has been overseeing this without coverage. However, the demand is requiring more and more time to the level that it justifies a stipend similar to that given to our Photography Wet Lab instructor. We have done a needs analysis	2,500		2,500								

										H	H			Yes	Completed	
				and documented that the digital lab requires a minimum of 3 hours a week oversight and an additional 15 hours a semester preparing the lab for the beginning of the semester and closing the lab at the end of the semester.												
Art and Music	None	ART1301 Music 1501	Degrees and Certificates	Double amount of degrees and certificates awarded. Total 25 by end of 2015 While this goals has gained partial success the full goal has not yet been reached. Continue working on this.		-		-		H	H			Yes	Completed	The art department exceded it's goal and gave 33 awards in 2014.

Section H – 2015-2016 Initiatives

Program	Initiative ID	Initiative Title	Initiative Description	Cost	Funding Source	Initiative Category	Educational Master Plan Goal	Expected Improvement	Program Priority	Division Priority	Committee Priority	College Priority
Art/Art History	AH1306	Full Time Art Historian	Tenure track Art History instructor to meet the high demands of the department	120,000	College Funds	Faculty	☒Goal 1 ☒Goal 2 ☐Goal 3 ☒Goal 4 ☐Goal 5	☒Enrollment ☒# Under-represented students ☒Course Success Rate ☒Productivity/ Fill Rate ☒Degrees/ Certificates ☐Close equity gaps	☐Req ☒High ☐Med ☐Low	☐Req ☒High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low
Art	ART 1601	Lab Technition	Increase ceramic lab tech hours from 700 to 1,000 and make this once again an 11 month position. The current funding does not cover summer classes or allow the tech to work a full semester.		College Funds	Classified	☒Goal 1 ☒Goal 2 ☐Goal 3 ☒Goal 4 ☐Goal 5	☐Enrollment ☐# Under-represented students ☒Course Success Rate ☐Productivity/ Fill Rate ☒Degrees/ Certificates ☐Close equity gaps	☒Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low

Program	Initiative ID	Initiative Title	Initiative Description	Cost	Funding Source	Initiative Category	Educational Master Plan Goal	Expected Improvement	Program Priority	Division Priority	Committee Priority	College Priority
ART	1602	Design Studio Computer Lab.	Changes in curriculum dictate that students must spend half of their time completing projects digitally. Our design classes currently occupy MAC-205 for up to 24 hours per week on a rotating basis. When the SAB remodel is completed we will move out of our swing space and design will move back into CRC-204. We need to convert half of this studio into a computer lab. This will keep students in one classroom and	25,000	College Funds	Computer	☒Goal 1 ☒Goal 2 ☐Goal 3 ☒Goal 4 ☐Goal 5	☒Enrollment ☒# Under-represented students ☒Course Success Rate ☒Productivity/ Fill Rate ☒Degrees/ Certificates ☐Close equity gaps	☐Req ☒High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low

Program	Initiative ID	Initiative Title	Initiative Description	Cost	Funding Source	Initiative Category	Educational Master Plan Goal	Expected Improvement	Program Priority	Division Priority	Committee Priority	College Priority
			free MAC-205 for use for the anticipated FILM program now being developed.									
ART/PHOT/THA	1603	Film Production	Create an interdisciplinary Film production program with art, theatre, music and english departments. Build on courses approved in 2008/09 by the art department, existing and new courses in the theatre and english departments with new classes to be written by the music department.		College Funds	General Fun	☒Goal 1 ☒Goal 2 ☐Goal 3 ☒Goal 4 ☐Goal 5	☒Enrollment ☒# Under-represented students ☐Course Success Rate ☐Productivity/ Fill Rate ☒Degrees/ Certificates ☒Close equity gaps	☐Req ☒High ☐Med ☐Low	☐Req ☒High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low

ART	ART1604	Software Maintenance Agreement	Continue funding Software licences required to run classes.		College Funds	Computer	☒Goal 1 ☐Goal 2 ☒Goal 3 ☒Goal 4 ☐Goal 5	☒Enrollment ☒# Under-represented students ☒Course Success Rate ☒Productivity/ Fill Rate ☒Degrees/ Certificates ☐Close equity gaps	☒Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low
ART	ART1604	Increase Enrollment and productivity.	Increase enrollment and productivity by keeping caps high in lecture classes and adding additional classes.		College Funds	General Fun	☒Goal 1 ☐Goal 2 ☒Goal 3 ☒Goal 4 ☐Goal 5	☒Enrollment ☒# Under-represented students ☐Course Success Rate ☒Productivity/ Fill Rate ☒Degrees/ Certificates ☒Close equity gaps	☐Req ☒High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low	☐Req ☐High ☐Med ☐Low

Educational Master Plan Goals

Goal 1: Continuously improve educational programs and services to meet student, community, and workforce development needs.

Goal 2: Provide students with information and access to diverse and comprehensive support services that lead to their success.

Goal 3: Partner with local and regional organizations to achieve mutual goals and strengthen the College, the community and the area's economic vitality.

Goal 4: Continuously enhance institutional operations and effectiveness.

Goal 5: Implement the Ventura College East Campus Educational Plan.

Section I – Process Assessment
How have the changes in the program review process this year worked for your area?

How would you improve the program review process based on this experience?

Appeals

After the program review process is complete, your program has the right to appeal the ranking of initiatives (i.e. initiatives that should have been ranked high but were not, initiatives that were ranked high but should not have been), the division's decision to support/not support program discontinuance, or the process (either within the department/program or the division) itself.

If you choose to appeal, please complete the Appeals form (Appendix E) that explains and supports your position. Forms are located at the Program Review VC website.

The appeal will be handled at the next higher level of the program review process.

Section I – Submission Verification
Preparer:

Dates met (include email discussions):

List of Faculty who participated in the program Review Process:

Preparer Verification:
☒ I verify that this program document was completed in accordance with the program review process.
Dean Verification:
☐ I verify that I have reviewed this program review document and find it complete. *The dean may also provide comments (optional):*

APPEAL FORM

The program review appeals process is available to any faculty, staff, or administrator who feels strongly that the prioritization of initiatives (i.e. initiatives that were not ranked high but should have been, initiatives that were ranked high but should not have been), the decision to support or not support program discontinuance, or the process followed by the division should be reviewed by the College Planning Council.

Appeal submitted by: (name and program) _____

Date:_____

Category for appeal: _____ Faculty

                      _____ Personnel – Other

                      _____ Equipment- Computer

                      _____ Equipment – Other

                      _____ Facilities

                      _____ Operating Budget

                      _____ Program Discontinuance

                      _____ Other (Please specify)

Briefly explain the process that was used to prioritize the initiative(s) being appealed:

Briefly explain the rationale for asking that the prioritization of an initiative/resource request be changed:

Appeals will be heard by the College Planning Council. You will be notified of your time to present.