

Ventura College
Department Chairs & Coordinators Council Meeting Agenda

Tuesday, October 24, 2017

3:00 p.m. – 4:30 p.m. – MCW-312 (Conference Room 3rd Floor)

- Charge:** The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.
- Membership:** Vice President of Academic Affairs; Vice President of Student Affairs; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).
- Chair:** Vice President of Academic Affairs and Faculty Co-Chair (selected by the Council).
- Meetings:** Fourth Tuesday of the month, 3:00 p.m., MCW-312 Conference Room.

I. Welcome/Announcements

- **Special Population Enrollment starts on October 23rd and New Student Enrollment starts on Nov. 13**
- **Jekyll and Hyde Musical Theater directed by Brent Wilson- Oct. 27, 28, & 29**
- **Tchaikovsky's Nutcracker Suite directed by Robert Lawson- Nov. 15 at 12:00 pm in LRC**
- **Campus closed Nov. 10 in observance of Veteran's Day**
- **No classes in session Nov. 20-24- Happy Thanksgiving**

II. Review of Minutes from September 26, 2017

III. Vice President updates

- a) Damien Peña (may be absent due to tenure committee meeting)
- b) Kim Hoffmans (absent due to serving on a hiring committee)

IV. Dual Enrollment (Tim Harrison-3:05 time certain)

V. Open Educational Resources (Matthew Moore – 3:35 time certain)

VI. General Discussion – (Council)

VII. Adjournment

Items in Reserve

- a) Guided Pathways
- b) Online/hybrid course scheduling
- c) Active Shooter Training – Mary Jones
- d) Barnes & Noble – Amy Kennedy