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Program Viability Taskforce Update

To begin developing a program viability process that aligns with District A.P. 4021, a CPC taskforce has been convened. This taskforce is composed of Dan Clark (Academic Senate President), Ryan Petitfils (Math faculty), Ralph Fernandez (Architecture/Drafting Faculty), Nan Duangpun (Technical Data Specialist), and Phillip Briggs (Dean of IE).

As of March 24, 2020, the taskforce has met multiple times, and has analyzed an extensive amount of data. Through this analysis, the group has developed a draft set of metrics and thresholds that would trigger a program viability study. The draft metrics and thresholds are displayed below, and provided to CPC to gain additional input from the full committee.

First Step of Program Viability Process

- Viability study is triggered via program review data
- If a program meets more than X of the thresholds below, a viability study is triggered
- Thresholds fall into three categories

Category 1: Student Demand

- Metric 1 - Enrollment
  - Discipline enrollment trend - 10 percentage points lower than overall college trend
  - Or
  - Average discipline enrollment over last 3-5 years – 15 or fewer total enrollment
- Metric 2 - Fill Rate
  - Discipline fill rate trend – 10 percentage points lower than overall college trend
  - Or
  - Average Discipline fill rate value over last 3-5 years – less than 70%

Category 2: Student Success

- Metric 3 - Course Success Rate
  - Negative trend within discipline of x% over 3-5 years
- Metric 4 – Average completions over past 3-5 years – average of less than 3 awards per year
  - Fewer than 15 over 5 years
  - Fewer than 9 over 3 years

Category 3: Program currency

- Metric 5 - X% of courses in catalog that haven't been offered in 3-5 years
- Metric 6 - % of course outlines of record haven't been updated for over 5 years

Considerations/Discussion Points

- Student Demand
  - Should Method of Instruction (Online vs. face-to-face) be considered?
  - Should a combination of enrollment/fill rate be considered instead of as separate metrics?
- Should trends be based on 3 years or 5 years?
  - Comprehensive program review cycle is a 3-year cycle. However, program review data is provided for the last five years.
- Would the metrics listed above adequately serve to trigger for a viability study?